

**CONFIDENTIAL**

17 MAR 1975

MEMORANDUM FOR: Director of Security  
SUBJECT : Office of Security Monthly Report of Trends and Highlights for February 1975

1. Responsibility for the records management functions of the Office of Security was transferred from the Security Records Division to the Policy and Plans Group effective 3 February 1975.

2. Sixty percent of the Clearance Division Cases have been placed in the Office of Security Case Control [REDACTED] System. During the last three weeks in February the Systems Support Branch averaged 466 daily input transactions into the [REDACTED] System.

3. A noticeable drop in requests for operational support from the DDO has been observed. Recent Agency publicity by the media may account for this decrease.

4. Although the Agency has been spared fatalities due to occupational accidents for the second consecutive year the number and severity of occupational injuries and illnesses continue to increase.

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Deputy Director of Security (PGM)

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